# **Fire Action Plan for Ocean Court**

# On discovering a fire

Dial 999 to call the fire brigade

Raise the alarm to other residents by calling fire, fire, fire

Only attempt to tackle the fire if you feel confident in doing so

Leave the building via the nearest fire exit

Close (but do not lock) doors behind you

## On hearing a verbal alarm

Leave the building by the nearest available exit

Close (but do not lock) doors behind you

Report to the Assembly point

Your assembly point is

## On the main lawn area

# DO NOT take risks DO NOT stop to collect personal belongings DO NOT return to the building for any reason DO NOT use the lifts

Fire extinguishers

The following portable fire extinguishers are available at Ocean Court.

**DRY POWDER (BLUE)** – sited on wall adjacent to Flammable storage. For use on wood, paper, textiles, flammable liquids, gaseous fires and live electrical equipment.

<u>CO2 (BLACK)</u> – sited on wall adjacent to Flammable storage and at bottom of stairs of lift entrance. For use on flammable liquids and live electrical equipment. – Do not use in a confined space

**FOAM (CREAM)** – sited on wall adjacent to site office. For use on wood, paper, textiles and flammable liquids. Do not use on live electrical equipment

# **PREVENTION**

## **Prevent Fires Caused by Cooking:**

- Always stay in the kitchen while cooking.
- Keep things that can burn, such as dishtowels, paper or plastic bags, and curtains at least three feet away from the cooker top.
- Before cooking, roll up sleeves and use oven mitts. Loose-fitting clothes can touch a hot burner and catch on fire.
- Always stay by the grill when cooking. Your grill may stay hot for a long time. Keep children and pets away. Know how to put out a small pan fire by sliding a lid over the flames.
- Know how to put out a small pan fire with a wet tea towel or by sliding on a lid
- Keep bbq grills at least ten feet away from other objects, including any shrubs or bushes.

### Prevent Fires Caused by Heating:

• Portable heaters need space. Keep them at least three feet away from things that can burn, such as curtains or stacks of newspaper. Always turn off heaters when leaving the room or going to bed.

### **Prevent Fires Caused by Smoking:**

• Smoke outside or use large, deep ashtrays on sturdy surfaces like a table.

### **Prevent Fires Caused by Candles:**

- Only light candles when an adult is in the room. Do not allow children to keep candles or incense in their rooms.
- Always use stable, candle holders made of material that won't catch fire, such as metal, glass, etc.
- Blow out candles when adults leave the room.

#### Prevent Fires Caused by fuels and other products:

- Fuels are very dangerous. Inside a garage or home, fuels can explode with just a tiny spark. Chandlers' Yard residents should be particularly careful with gas appliances
- It is best not to keep any petrol in your car port or garage at home. If you must keep some, use a special safety container.
- Read the label of everything you buy. If you see the words "Caution," "Warning," "Danger," or "Flammable," be very careful.

### Keep Your Family Safe At Home

- Install smoke alarms on every level of your home. There are two kinds of smoke alarms photoelectric and ionization. If possible, get some of each kind or buy "combination" smoke alarms that have both types of sensors.
- Put them inside or near every bedroom. Test them monthly to make sure they work. Put in new batteries once a year.
- Teach every family member to "Stop, Drop, Roll and Cool" if clothes catch fire by dropping immediately to the ground, crossing hands over your chest and rolling over and over or back and forth to put out the flames. Cool the burned area with cool water and seek medical attention for serious burns.